



A R Richards Ltd

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Health & Safety Policy Statement

1 General Statement of intent

It is our intent to demonstrate an on going and determined commitment to improving health and safety at work throughout our organisation

The Health and Safety of all our employees, contractors, visitors, customers and members of the public who are, or who may be affected by our operations is of paramount importance to us.

Senior Management has reviewed Health, Safety and Environmental Legislation when considering our responsibilities and setting our Health and Safety Policy objectives.

2 Company Responsibilities

We will ensure, so far as is reasonably practicable, the health, safety and welfare at work of all employees. We will manage our business in such a way, and so far, as reasonably practicable, that the safety and welfare of persons not employed by us are not exposed to risks.

This policy document explains in broad terms what must be done by everyone within A R Richards Ltd to achieve these objectives. The aim is to provide a sound basis for co-operation between management and employees and is intended to encourage continuous improvement of our Health, Safety and Environmental performance.

3 Company Organisation

To reduce risk and prevent injury and loss due to damage.

Person responsible: Andrew Richards

Action: Identify any health and safety hazards and manage those hazards by completing relevant risk assessments and any issues arising from this must be dealt with. Risk assessments will be reviewed annually unless conditions change.

To work to safety standards which satisfy our statutory requirements and reflect good industry working practices.

Person responsible: Andrew Richards

Actions: Ensuring that our employees are trained to understand and carry out their responsibilities. This will involve, but will not be limited to, selection, training, re-training and continuous assessment of employee performance.

To engage and consult with employees on day-to-day health and safety conditions.

Person responsible: Andrew Richards

Actions: Staff routinely consulted on health and safety matters as they arise but also formally consulted at regular health and safety performance review meetings or sooner if required.

To ensure emergency procedures are in place in case of a significant incident.

Person responsible: Andrew Richards

Actions: Action plans are well displayed for all members of staff and escape routes are always clearly signed and kept clear. These plans are tested from time to time.

To maintain safe and healthy working condition, provide and maintain plant, equipment and machinery, ensure safe storage/ use of substance.

Person responsible: Andrew Richards

Actions: System in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address and defects.

A R Richards Ltd is committed to review and develop our standards continuously. They will be revised accordingly when changes in legislation, industry practice or technology occur to ensure good industry working practices.

4 Legal Obligations

We recognise the legal obligations placed on us by the Health and Safety at Work etc. Act 1974 and other Statutory Legislation as may be applicable to our undertaking.

Our Health and Safety document and records will be made freely accessible to employees, contractors, visitors, customers and members of the public who may be affected by our operations.

Employees will be made aware of this facility and are obliged to familiarise themselves with the contents of this Manual as it contains essential information for their health, safety and welfare. Should any employee have any questions on any health and safety matter they must raise it with their immediate supervisor.

Signed:



Name: Andrew Richards

Position: Operations & Sales Director

Date: 17th January 2020