



Maintenance Person

Main Purpose of the Job

To act as Maintenance Handyman for A R Richards Ltd, as well as overseeing Site Maintenance and Groundworks. To undertake a range of basic maintenance tasks across A R Richard Sites including groundworks on industrial sites, using a variety of tools and equipment as instructed by the directors and to undertake these duties in a safe, effective, and efficient manner.

Duties:

- To perform tasks as directed and in consultation with your manager.
- Painting and decorating (both internal and external) of buildings, corridors, and any other general maintenance as and when required.
- Helping with groundwork and construction sites
- To carry out tasks using various tools and equipment available from A R Richards and tools and equipment you have provided yourself.
- Undertake daily routine safety and maintenance checks ensuring that any vehicles, machinery, and equipment used is well maintained, kept clean and not exposed to the risk of damage or loss/theft.
- To ensure that all safe working practices and relevant Health and Safety legislation is adhered to and to report any vehicle or equipment defects.
- To complete and maintain accurate records including timesheets and job cards (if supplied)
- To always represent A R Richards Ltd in a professional manner when liaising with clients, suppliers, and the public
- Some mechanical knowledge would be an advantage.
- Be able to work by themselves or as a team.





A.R.Richards Ltd

Bensite, Warrant Road, Stoke Heath, Market Drayton, Shropshire TF9 2JJ

Sales: 01630 639 888 Accounts: 01630 659 113

Web: www.arrichards.co.uk

Sales: info@arrichards.co.uk Accounts: accounts@arrichards.co.uk

- Litter picking, mowing and grounds maintenance.
- Any other duties as required to support the needs of the business.
- Driving licence essential

What A R Richards can offer:

A family-owned company whose team are integral to all that we achieve. We strive to provide a fun and energetic working environment where people can thrive, promoting within where possible. Our staff are rewarded with ongoing reviews and numerous company benefits. We endeavour to offer all we can and currently offer the following:

- Company Pension
- 28 days paid holiday.
- Wages paid weekly.
- Overtime hours available. Overtime hourly bonus applies.
- On the job training and induction programme
- Continued support and training as well as opportunity to develop within the company.
- Staff discounts

Job Type: Full time, Permanent

Hours: Monday – Friday and every other Saturday 7am – 1pm



Company Registered in England and Wales Registration Number 04717390 VAT Registration No. 319 117 177
Registered Address: A.R.Richards Ltd. Bensite, Warrant Road, Stoke Heath, Market Drayton, Shropshire TF9